

NOTICE

TO ALL APPLICANTS FOR A BUILDING PERMIT:

Be advised that before the Administrative Officer can issue a town building permit, all other permits must have been issued. Your application may need state permits, i.e: septic and/or well permits, etc., and it is the applicant's responsibility to obtain them. However, if your application needs a state septic permit, construction cannot begin until the state permit has been issued and a copy provided to the Administrative Officer.

The Administrative Officer has 30-days from the acceptance date of the application to act on it.

If you have any questions please contact the Administrative Officer at 802-694-1453.

Ron Plock
Administrative Officer
(3/12/08)

Date Posted _____
\$110.00

Permit # _____ Permit Fee: \$ 100.00 plus Recording Fee: \$ 10.00 =

**Sign Only Permit Fee: \$25.00 plus Recording Fee \$10.00 = \$35.00

Date: _____ Permit Approved: _____ Denied: _____

Date: _____ Permit Appealed: _____

Administrative Officer

Original Document with any attachments is filed in the Administrative Officer's File in the Town Office

-----ABOVE FOR OFFICE USE ONLY-----

TOWN OF STAMFORD

986 Main Road, Stamford, VT 05352 (802) 694-1361

Application for a Building or Change of Use Permit
and Memorandum of Municipal Action 24 VSA section 4449 (c)

SECTION I

1. Location of Property: _____ District: _____
Deed Recording: Book #: _____ Page #: _____ Lot #: _____

2. Legal name of landowner/applicant: _____
(list all owners of record as shown in deed)

Mailing address: _____ Tel #: _____

3. Name of builder: _____ Tel #: _____

Mailing address: _____

4. Existing use: _____

5. Proposed use: Residential _____ Seasonal _____ Agricultural _____ Professional _____
Industrial _____ Commercial _____ Other _____

6. Brief description of project: _____

7. Dimensions of proposed building or addition: _____

8. Lot size: _____ acres Road frontage: _____

9. Setback from: Road right of way: _____ feet Rear property line: _____
Side property line: _____ feet Side property line: _____

SECTION II

1. A general plot plan showing: boundaries, dimensions, area of the lot, existing and proposed

buildings, location of water supply and septic system/leach field, a north arrow, must be provided on a separate 8 1/2" X 11" sheet of paper.

2. Initiation of construction on a new house cannot be undertaken until a state waste water permit is issued and a copy provided to the Administrative Officer.
3. A copy of the plans for new construction (and picture, if available) must accompany this application.
4. If you are constructing a new house on a vacant lot, please contact the Town Clerk to obtain a 9-1-1 locatable address.
5. You are also responsible for obtaining permits for driveway, sign, etc. (if applicable).

SECTION III

I swear under the pains and penalties of perjury that the statements contained in this application are true to the best of my knowledge and belief. Permit is valid for two (2) years but can be extended for one (1) year upon written request to the Administrative Officer. Submission of this document authorizes the Administrative Officer to view and inspect the property before, during and upon completion of the project for which this permit is granted.

Date: _____ Signature of Applicant: _____

NOTE: Failure to provide any of the above required information will result in an incomplete application and will be returned to the applicant. THIS APPLICATION DOES NOT AUTOMATICALLY QUALIFY YOU FOR A STATE PERMIT. CONTACT THE STATE PERMIT SPECIALIST AT 802-786-5907 – RICK OBERKIRCH.

Application received by _____ Date received in town office _____ Fee \$ _____
(does not constitute receipt by A.O.)

***** FOR USE OF ADMINISTRATIVE OFFICER *****

Application Permit number: _____ Date received by A.O.: _____

Application: Approved: _____ Denied: _____ Date: _____

If Approved, Effective Date: _____ (There is a fifteen day appeal period)

If Denied, Reason for Denial _____

Zoning Board of Adjustment Action: _____
(if required)

Signed: _____
Administrative Officer

- Distribution:
- | | |
|-------------------------------|-----------------------|
| 1. Appellant | 5. Board of Selectmen |
| 2. Town Office - for posting | 6. Board of Listers |
| 3. Zoning Board of Adjustment | 7. AO's File |
| 4. Planning Commission | |