

**TOWN OF STAMFORD  
ALL BOARDS MEETING  
December 6, 2017  
(UNAPPROVED)**

Present: Selectboard: Nancy L. Bushika, Michael Denault, Daniel J. Potvin and Carol Fachini  
School Board: Cynthia Lamore and Jessica Tatro  
Planning Commission: Stephen Bechtel, Sheila Lawrence and Kurt Gamari  
Zoning Board of Adjustment: Jean Kurpiel  
Library Board of Trustees: Caroline Burch  
Administrative Officer: James Stimpson  
Board of Listers: Deborah Darling  
Visitors: Rosemarie Curran, Carol Ethier-Kipp, Helen Fields, Bill Levine and Joan Levine  
Lori Shepard: Selectboard Secretary

Nancy Bushika called the meeting to order at 6:00 p.m. She welcomed everyone and thanked them for coming and introduced the speaker, Attorney James Barlow. Mr. Barlow used a power point presentation handout. Mr. Barlow described the difference between regular meetings, special meetings and emergency meetings. He explained that agendas for regular meetings must be posted 48 hours in advance. The minutes must be made available to the public within five calendar days of the meeting. He reviewed the requirements for special and emergency meetings as well as what topics should be discussed during executive session and the proper way to enter executive session. He discussed email and electronic communications and what constitutes a meeting. He also provided information on how the Attorney General handles complaints from the public for violations of the open meeting law.

The meeting adjourned at 7:35 p.m.

Daniel J. Potvin  
Clerk

DJP/las